



City Of Raleigh
North Carolina

MINOR ENCROACHMENT APPLICATION

APPLICANT INFORMATION

OWNER/ TENANT: _____

ADDRESS: _____

TELEPHONE # _____ FAX: # _____

BUSINESS ADDRESS _____

PROJECT CONTACT PERSON: _____

TELEPHONE # _____ FAX # _____

ENCROACHMENT LOCATION _____

TYPE OF PROPOSED MINOR ENCROACHMENT (CHECK ONE)

___ OUTDOOR MERCHANDISE ___ STREET FURNITURE & ACCESSORIES
___ AWNINGS ___ EXTERIOR BUILDING & ACCENT LIGHTING
___ OVERHEAD SIGNAGE ___ A-FRAME SIDEWALK SIGNAGE

CHECK LIST

BUSINESS LICENSE (IF NEEDED) ___ SKETCH OR PLANS OF ENCROACHMENT ___

DETAILS OF ENCROACHMENT ___ VALID INSURANCE POLICY ___

INDEMNITY AGREEMENT ___ PERMIT FEES ___

(IN SOME CASES, OTHER PERMITS WILL HAVE TO BE OBTAINED BEFORE THE
MINOR ENCROACHMENT CAN BE PUT IN PLACE, CLIENT WILL BE NOTIFIED OF
SUCH CASES)